

Creating an Account

1. Browse to the farmer portal at: <https://farmerportal.dawnmeats.com>
2. Click on Register Now to create a new Farmer Portal account.

Livestock Direct @ Dunbia v1.32135

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Enter your email address or username

Enter your password

Remember my username on this computer

Log on **Reset password**

Dunbia download

Dunbia Farmer Portal Registration

Don't have a Dunbia farmer portal account? **Register now**

3. Fill in the 4 fields.

- 1) **Remittance Number:** 7 digit number which is located in the top left hand corner of any remittance. Any of your previous remittance numbers will work.

| Remittance No 2198085 | | Dunbia Remittance Advice Note | |
|-----------------------|------------|-------------------------------|-----------------|
| Livestock Number | 000001 | Dressing Specification | Highly Selected |
| Slaughter Date | 03-08-2020 | UK Spec | Approved |
| No. of Animals | 11 | Centre Name | HAZ1 |
| Account Number | 00001 | Centre Number | 01204 |

- 2) **Email Address:** Enter your email address. This must match the email address shown on the remittance. If it doesn't, please contact your Dawn Meats/Dunbia Procurement Officer.
- 3) **Password:** Set your password here. It must be at least 8 characters long, have 1 upper case letter and also contain 1 special character. E.g. "£\$%"
- 4) **Confirm Password:** Enter the above password again to ensure you haven't made a typo.

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For further information about where to find your remittance number and email address please [click here](#)

Remittance Number:

1 2218720

Email Address:

2 email.dunbia@dawnmeats.com

Password:

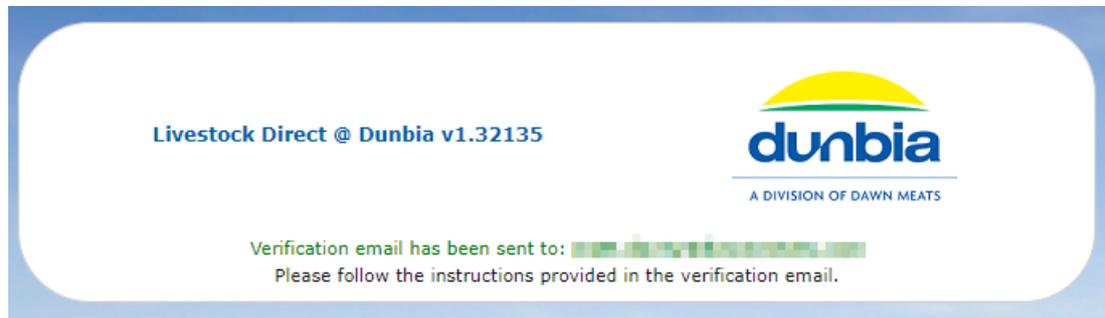
3

Confirm Password:

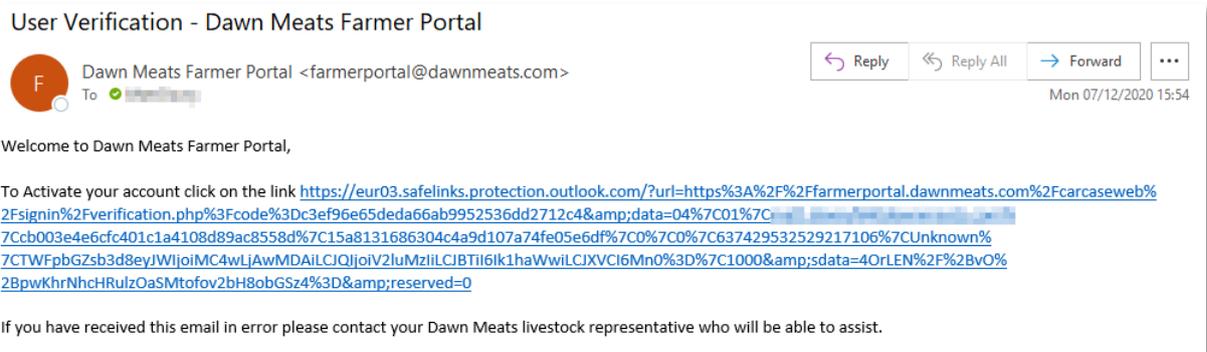
4

Register Go Back

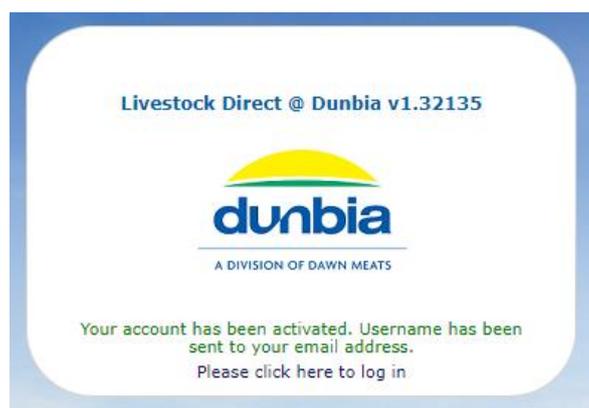
- Press Register.
- If the remittance and email address combination was found, you will receive a message saying that a verification email has been sent. If you get an error, please contact your Dawn Meats/Dunbia Procurement Officer.



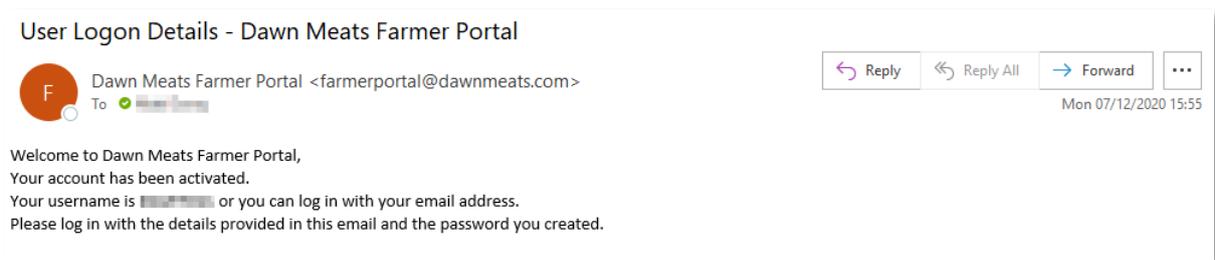
- You will receive an email containing a link to verify your email address. Click the link and you will be taken to the Farmer Portal again.



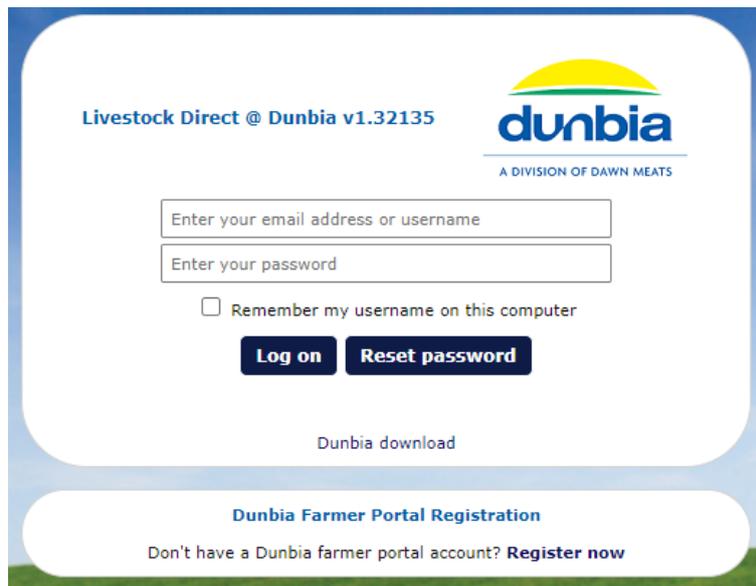
- You will now be on the account activated screen. Press “Please click here to log in” which will take you back to the main Farmer Portal page. A second email has been sent containing your username.



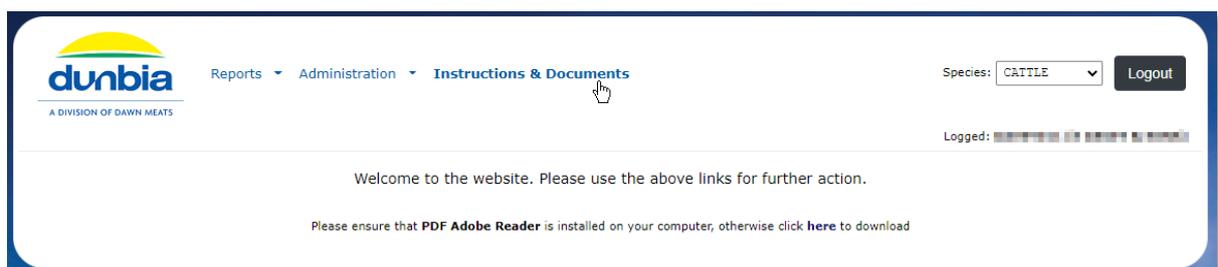
8. Your username is found within this email. Go back to the farmer portal log in page.



9. You are now signed up. Enter your username or email address along with your password to log into the farmer portal.



10. If you are struggling to use the portal, help documents can be found within Instructions & Documents.



Frequently Asked Questions

Q: Can I log in if I have never supplied previously?

A: No. The process to create your account requires you to have a remittance number and we also need your email address stored in our system before you can attempt to log in. Once you have supplied livestock you will receive a remittance in the post.

Q: Can I log in if I am not the person being paid and supply via an Agent?

A: No. Only the person being paid directly by Dawn Meats/Dunbia will be able to log on via the portal.

Q: Where do I get my remittance number from?

A: After supplying livestock, you will receive a remittance in the post. The Remittance number can be found in the top left-hand corner and is unique for each remittance generated. You can use a remittance from any delivery that you have brought in.

1 Remittance No 2218720 Dunbia Remittance Advice Note Page 1

| | | | | |
|-----------------------|------------|-------------------------------|---|--|
| Lot Number | 000014 | Dressing Specification | Dunbia Meat Devons The Abbot Hathings Dawn E100, 50% E100, 50% | |
| Slaughter Date | 05/11/2020 | UK Spec. | | |
| No. of Animals | 4 | Centre Name | W Devon Meat | |
| Account Number | 000000 | Centre Number | 6174 | |

2 Email Testemail@testemail.com

Q: Can I use a different email address rather than the one on my remittance?

A: No. The email address must be the same as what we have stored against your account. This is to prove that it is you accessing your data. If you require your email address to be changed, please contact your local livestock representative who can get this changed.

Q: For the password, what is a special character?

A: A special character is anything other than a letter or number. For example, you could use any of the following: !"%^&*/?@#

Q: What is my username?

A: It will be emailed to you after activating your account. It will be a 5 letter and 3 number sequence. E.g. ABCDE001. You can use your email address instead if preferred.

Q: Can I reset my password if I forget it?

A: Yes. There is a reset password button on the log in screen, press this and enter your email address and a new temporary password will be sent to you.